

GREAT PONTON SCHOOL

CHARGING AND REMISSIONS POLICY

Introduction

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

Definition

The school day is defined as: Monday to Friday 8.50 a.m. until 3.00 p.m., during term time.

Responsibilities

The Headteacher will ensure that staff are familiar with and correctly apply the policy.

Policy statement

During the school day all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials and equipment. It excludes charges made for teaching an individual pupil or groups of pupils to play a musical instrument. Unless the teaching is an essential part of either the National Curriculum we will make a charge. (*See below*)

Voluntary contributions may be sought for activities during the school day which entail additional costs.

In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. [If insufficient funds are available it may be necessary to curtail or cancel activities]

Extra activities during the school day

Educational visits are financed on a voluntary basis on the understanding that if insufficient contributions materialise then the activity may not be continued.

From time to time we may invite a non-school based organisation, such as a visiting drama group or storyteller to arrange an activity during the school day. The cost of such an activity may be passed on to the children under the same conditions as an educational visit.

Swimming lessons are charged at the rate of cost divided by the number of pupils. The cost covers the swimming tutors, the cost of coach hire and payment to the swimming pool. Again this is based on voluntary contributions by parents and no pupil is prevented from participating because his/her parents cannot or will not make a contribution.

Hot school meals are provided at the lowest cost possible based on the cost of the meal and the provision of 2 midday controllers to serve and supervise the meals. Pupils in receipt of the Pupil Premium will receive free school meals.

Optional activities outside of the school day

We may charge for optional, extra activities provided outside of the school day. Such activities are not part of the National Curriculum or religious education syllabus.

Residentials

Charges will be made for board and lodging, with some assistance available for pupils whose parents are in receipt of eligible benefits (inc Pupil Premium).

Other charges will be made to cover costs taken up by the activity. In such cases parents will be told how the charges were calculated.

Parents who cannot meet the cost of residential trips will be considered by the Headteacher on an individual needs basis. Support for cases of hardship will come

