



## Great Ponton CE School Breakfast and After School Club Wraparound care

Thank you for your interest in using our Breakfast and After School Club.

### What are we here for?

The main purpose of wraparound care is to ensure parents can leave their children in a safe place at the start or end of the normal school day until they are able to come and collect them. Where better to do that than at the school itself?

The wraparound care aims to provide a secure, creative atmosphere that is a cross between home and school for children aged 4 to 11 years old.

### What the club offers

We are based in the school hall and outside space. Together we carry out creative, physical and fun activities such as cooking, arts, craft and other small group games. Children are offered a healthy breakfast or after school, a snack and drink from our selected menu whilst at the club.

We also offer, on rainy days, a range of 'U' rated films at after school club. We also ask your permission to show carefully selected 'PG' rated films. Please note on the acceptance form if you do not wish your child to watch PG rated films.

### How it works

The children can be dropped off in the morning at an agreed time and signed in. After school, the children are collected for registration at 3.20pm (or come to us when they finish at another after school activity club). We close at 6.00pm and this is the latest time you can collect your child. When you come to collect your child please press the bell situated on the wall at the entrance or call **07899759725** in the event of the children being outside on the field.

We require you to complete the sign up to sessions through Parentmail and failure to do so may risk your child's admittance. Booking is completed through the Parentmail app and then the accounts tap. Additional bookings are welcome as long as the club has already been booked before and your child registered, and space is available.

These additional bookings must be placed **the school day before** between the hours of 9 and 3pm only. These bookings may be made by phone **01476 530306** or email to [wraparoundcare@greatponton.lincs.sch.uk](mailto:wraparoundcare@greatponton.lincs.sch.uk)

If you do require last minute childcare and 24 hours' notice cannot be given, please call us. We will help where we can, where space in the club is available but notice is preferable.

The best way to make your booking, or to let us know of any changes, is via the email address, which is regularly checked by the staff team between 9am and 3:20pm. The address for this is [wraparoundcare@greatponton.lincs.sch.uk](mailto:wraparoundcare@greatponton.lincs.sch.uk) Alternatively, use the school phone number 01476 530306 to leave a message or speak with us between 9 and 3:20pm during school hours.

Equally, we ask you to advise us at least **24 hours in advance** of any changes to previously advised dates. Children who do not attend the club but have reserved a session will be charged the full session rate unless this is cancelled via email or phone call with 72 hour's notice. Please note this is also for security so that we know that your child is safe with you if they are not with us.

If your child is to go home with anyone other than people you have authorised when registering your child, you **must** let us know who they will be going home with. This includes, for instance, if your child is to go home with another child from After School Club.

### **What it costs, when you pay and some rules**

Our prices are charged per session. Prices are as follows:

Breakfast Club - 7.30am- 8.30am at a cost of £5 and includes a free breakfast.  
8.00am- 8.30am is free and includes breakfast (government funded).

After School Club - charged per session (with tea provided from 4.30pm):

3.20 -4.15pm	£4
4.15- 6.00pm	£7
3.20 - 6.00pm	£11

Great Ponton CE School's wraparound care uses a termly paying system which will be invoiced to you at the beginning of each new term for the previous terms use. E.g. Term 2 will be invoiced at the beginning of term 3.

Currently payment must be made in by Parentmail within 7 days of invoices being sent. We also accept childcare vouchers and payments via the Tax Free Childcare payment system.

There are two rules which must be followed to ensure the success of the wraparound care. These are:

- 1) that accounts be settled termly by the due date shown on the invoice,***
- 2) your child must be collected by 6.00pm latest and may not be dropped off earlier than 7.30am.***

Use of the wraparound care facility will be withdrawn from any family who fail to clear their debt before the next invoicing period or fail to consistently collect their child on time.

### **What to do now**

Sign into your Parentmail App, click on accounts and select the sessions you want to book. If you require any further information, please contact the school on telephone number 01476 530306 or email: [wraparoundcare@greatponton.lincs.sch.uk](mailto:wraparoundcare@greatponton.lincs.sch.uk)

Thank you again for your interest in our Breakfast and After School Club - we look forward to providing you with flexible and affordable childcare.



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## Great Ponton CE Primary School

I have read and I accept the terms and conditions and agree to comply with them.

I/we do/do not wish our child to watch PG rated films.

Childs Name.....  
(Note: a form must be signed for each child)

Signed:..... Date:.....

Print Name .....

Please confirm your relationship to the Child - Parent/carer

